Record of versions

Version number	Date of revision	Topics
0.1	01/04/2013	Initial version
1.0	03/04/2014	Declaration of examiner added
		Details of assessment modified
		Sections of the form referenced
		Minor vocabulary changes

When to use this report?
   a. In case of reporting an assessment of competence for the initial issuance of:
      A Flight Instructor (FI), a Type Rating Instructor (TRI), a Class Rating Instructor (CRI), Instrument Rating Instructor (IRI), a Synthetic Flight Instructor (SFI) or Flight Instructor Instructor (FII)
   b. In case of reporting an assessment of competence for the revalidation or renewal of:
      A Flight Instructor (FI), a Type Rating Instructor (TRI), a Class Rating Instructor (CRI), Instrument Rating Instructor (IRI), a Synthetic Flight Instructor (SFI) or Flight Instructor Instructor (FII)

Which sections to fill in?
Section 1 – Details of the applicant – has to be filled in systematically.
   - The details concerning the applicant are self-explanatory. The signature of the applicant is required.
   - BCAA skill test number: the number you receive after registering the test on
      https://www.mobilit.fgov.be/applications/Internet/EasyWebForms.nsf/BCAA_SkillTest.xsp.
Section 2 – Details of the assessment – has to be filled in systematically.
   - Tick Initial for the initial issuance of one instructor certificate, tick revalidation or renewal as appropriate for any subsequent assessment for one certificate already held.
   - Tick First attempt for a first assessment, tick Re-test for any further assessment after a Failed.
   - Select the certificate which the assessment is taken for.
Section 3 – Result of the assessment of competence – has to be filled in systematically.
   - Give details concerning the assessment (at the examiner's discretion).
   - Tick the result of the two parts of the assessment (theoretical and flight examinations).
   - After a fail the examiner may recommend further training; tick the appropriate.
   - Reasons, in a case of failure, are mandatory.
   - Fill in the location and date of the test
   - Fill in your examiner's details.
Section 4 – Demonstration of instructor competencies – has to be filled in systematically.
   - Refer to FCL.920 and AMC1 to FCL.920 for the competencies to be assessed.
   - Give details concerning the candidate's teaching and learning competencies and attitude towards his/her duties.
Section 5 – Oral theoretical examination – has to be filled in systematically.
   - Give details concerning the candidate's knowledge of the items given.
Section 6 – Exercises – has to be filled in systematically.
   - Refer to FCL.935, AMC1, AMC3 and AMC4 to FCL.935 for the exercises to be performed.
   - Give details concerning the selected exercises for demonstrating the ability of the candidate to be an instructor.

BELGIAN CIVIL AVIATION AUTHORITY

EUROPEAN UNION

Federal Public Service Mobility and Transport Civil Aviation Authority

Instructor assessment of competence report form

Date of reception:

1	Details of the applicant		2	Details of the assessment:
Applicant's last name(s):				Initial: ☐ Revalidation: ☐ Renewal: ☐
Applicant's first name(s):				First attempt: ☐　　Re-test: ☐
Signature of applicant:				FI: A ☐　H ☐　B ☐　S ☐　As ☐
				TRI:　A ☐　H ☐　PL ☐
Type of licence*:				CRI: SE ☐　ME ☐　SE & ME ☐
Licence number*:				IRI:　A ☐　H ☐　As ☐
State of licence issue:				SFI: SPA ☐　MPA ☐　H ☐　PL ☐
BCAA skill test number:				FII: ☐

3	Result of the assessment of competence

Assessment of competence details: ....

....

....

....(For further details, please use backside)

Theoretical oral examination:		**Flight exercises examination:**	
Pass ☐	**Fail** ☐	**Pass** ☐	**Fail** ☐

I recommend further flight ☐ and/or ground training ☐ with an instructor before re-test*

I do not consider further flight or theoretical instruction necessary before re-test*

* Tick as applicable

Reason(s) why, if failed : ....

....

....

....

I hereby declare that I, as examiner, have reviewed and applied the relevant national procedures and requirements of the applicant's competent authority contained in version *01-2014* of the Examiner Differences Document.

Location:		Date:	
Examiner's certificate number*:		Type and number of licence:	
Signature of examiner:		Name(s) in capital letters:	

4	Demonstration of instructor competencies during pre-flight, post-flight and theoretical knowledge instruction
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5	Oral theoretical examinations on the ground, pre-flight and post-flight briefings and in-flight demonstrations in the appropriate aircraft class, type or FSTD;
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6	Exercises adequate to evaluate the instructor's competencies
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