

The combination of post holder functions within an ATO

This notice is for information only. It can be used as guidance and/or Awareness.

Applicability:

Licensing	
Medical	
Training organisation	All ATOs
FSTD	

Aircraft Category:

Airplane <input checked="" type="checkbox"/>	Helicopter <input checked="" type="checkbox"/>	Sailplane <input checked="" type="checkbox"/>	Balloon <input checked="" type="checkbox"/>	Airship <input checked="" type="checkbox"/>
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1. Guidance

1.1 One person can hold multiple posts within an ATO.

All combinations of posts are possible, if the total workload is not exceeding 1 Full Time Equivalent (FTE) and the particular requirements for the different posts are fulfilled.

The European Regulation poses additional requirements for the following combinations:

- Accountable Manager (AM) and Compliance Monitoring Manager (CMM)

In a non-complex organisation, the AM may act as CMM provided he/she has demonstrated relevant knowledge, background and appropriate experience related to the activities of the organisation; including knowledge and experience in compliance monitoring.

- CMM and Safety Manager (SM)

The AM, with regards to his/her direct accountability for safety, should ensure that sufficient resources are allocated to both functions, taking into account the size of the organisation and the nature and complexity of its activities.

- The CMM shall be independent. As a result, the CMM post cannot be combined with the post of Head of Training (HT). A minimum of at least 2 people are required to exercise all postholder functions within an ATO.

Only if audits and inspections are carried out by personnel not responsible for the function, procedure or products being audited, 1 single person can hold all posts.

1.2 Post holders will be nominated via the form 'Post Holder Approval Certificate' (DOC/L-TRA/0152-71E).

1.3 The BCAA reserves the right to interview the nominee, or call for additional evidence of his/her suitability before deciding upon his/her acceptance.

2. Reference in legislation

ORA.GEN.210 & AMC1 ORA.GEN.200(a)(6)(3,4 &5) of the European regulation (EU) 1178/2011.

3. Cancellation

This Information Notice shall remain in force until further notice or being superseded.