

Dos and don'ts during the course of the theoretical knowledge examinations

1. General

- Follow the signage on the ground.
- Please have your identity card ready when entering the examination room.

2. Examination procedure

- All your personal belongings must be stored under your examination desk on arrival.
- During the entire duration of the examination, your mobile phone and your watch must be switched off and stored in your bag or purse.
- You are not allowed to walk around the examination room.
- You are not allowed to communicate with other candidates in the examination room.
- You may drink in between, but eating in the examination room is prohibited.
- You are only allowed to go to the toilet after finishing an examination subject and before starting the next examination subject.
- During the examination, you may only use your writing materials, a pair of compasses, a protractor, a ruler, and a mechanical navigation slide rule.

We provide you with:

- the necessary annexes
 - scrap paper
 - an HP 10s+ scientific calculator.
- If you need additional scrap paper during the examination, please raise your hand. The supervisor will bring this to you.
 - Raise your hand when your screen shows the message that your annexes are being printed. The supervisor will bring these to you.
 - If you have a question, please raise your hand. A supervisor will come to you.
 - There shall be no communication about the content of examination questions during the examination.
 - During the examination, you can add a comment to a question. To do so, click on the “comment” icon. The comment will be used to evaluate the questions but will not affect your examination result.
 - You can add a note to a question. To do so, click on the “note” icon. This note is for your own use only and disappears when finishing the examination.
 - If necessary, you may take a 30-minute lunch break between 11:30 and 13:00 after finishing an examination subject and before starting the next examination subject.

3. After the examination

- After finishing your examination, please remain seated and raise your hand.
- Put your personal belongings away in silence.
- Hand over all annexes, the scrap paper, and the calculator to the supervisor.
- Leave the room in silence and take the lift directly to the exit on the ground floor.

- Your examination result will be emailed to you no later than 48 hours after finishing your examination.

PLEASE NOTE!

Non-compliance with these rules will result in the invalidity of the examination, and a 12-month ban on taking another examination.