

**This page is not part of the application and is for your information only.
This page has not to be sent to the Belgian CAA.**

Record of versions

Version	Date of revision	Topics	Regulation
2.0	15/04/2021	Copy of licence to add to application, update of the form	IR(EU)2020/2193
2.1	07/10/2021	Correction of form reference	IR(EU)2021/1310

When to use this application form?

In case of application for the extension of privileges of an instructor certificate.

How to use this application form?

Print and fill in the pages intituled "First page" and "Last page" and the in-between page(s) you need for the extension of privileges of one or more instructor certificates. The relevant requirements for getting a certificate extended are always gathered on one page. You don't have to print and send us all the pages. Only "First page", "Last page" and the in-between pages for the particular certificates are needed. E.g.: to extend your FI(H) certificate, you fill in and send us "First page", "Flight instructor" page and "Last page". To extend your CRI and IRI(A), you send us "First page", "Class rating instructor" page, "Instrument rating instructor" page and "Last page".

Which pages to fill in?

First page (Application – Details of the applicant – Address for correspondence) has to be filled in systematically.

- If you wish to inform us about your personal details or about any changes in our personal details, please fill in the "2.2 Applicant details". Otherwise fill in your personal licence number only, in the "2.1 Applicant details".
- Address for correspondence – has to be filled in if the address for correspondence is different from your personal address.

Any in-between page(s) you need for the certificates to be extended.

Last page (Declaration of applicant) has to be filled in systematically.

Please specify how you wish to receive your licence from BCAA.

Terms used and acronyms and their corresponding references in the regulation

FI	Unrestricted: FCL.910.FI(c) ; CPL: FCL.905.FI(e) ; FI(FI): FCL.905.FI(j) ; ME: FCL.905.FI(i) ; IR/SE: FCL.905.FI(h) ; IR/ME: FCL.905.FI(h) ; Night: FCL.905.FI(f) ; MPL: FCL.905.FI(k) ; Towing: FCL.905.FI(g) ; Aerobatic: FCL.905.FI(g) ; MP: FCL.905.FI(c)
TRI	LIFUS: FCL.910.TRI(a)(1) ; Landing Training: FCL.910.TRI(a)(2) ; Recency flight training: FCL.910.TRI(a)(3) ; In the A/C: FCL.910.TRI(a) ; TRI(TRI): FCL.905.TRI(a)(2) ; MPL: FCL.905.TRI (a)(3)(ii) and (a)(4)(iii) ; SPO to MPO (TRI(SPA) and TRI(SPH)): FCL.905.TRI(a)(3)(i) and FCL.910.TRI(c)(2) ; SPH to MPH (TRI(H) only): FCL.915.TRI(d) ; Further type in same category: FCL.910.TRI(b) and (c)(1)
CRI	SE: FCL.905.CRI(a)(1) ; ME: FCL.905.CRI(c) ; Towing: FCL.905.CRI(a)(2) ; Aerobatic: FCL.905.CRI(a)(2) ; MP: FCL.905.CRI(b)bis ; Further type or class: FCL.905.CRI(b)
IRI	SE: FCL.905.IRI(a) and FCL.915.IRI(a)(2) ; ME: FCL.915.IRI(a)(3) ; MPL: FCL.905.IRI(b)
SFI	MPL: FCL.905.SFI(b)(2) and FCL.905.SFI(c)(3) ; SPO to MPO : FCL.905.SFI(b)(1) ; IR: FCL.905.SFI(a) ; Further type in same category: FCL.910.SFI
MCCI	MPL: FCL.905.MCCI(a)(2) ; Further type in same category: FCL.910.MCCI
STI	MPL: FCL.905.STI(b) ; Further type in same category: FCL.910.STI

Supporting documentation

At the end of a section of this application form, you will find the documentation needed. Don't forget to add it to your application.

- Copy of your current licence (double sided)
- Copy of Part-ORA ATO/DTO approval certificate (if ATO/DTO is not approved by the Belgian CAA)
- Copy of Part-FCL examiner's approval certificate (if examiner is not approved by the Belgian CAA)
- Copy of Part-FCL instructor's licence (if instructor is not approved by the Belgian CAA)

Remarks

Within 10 days after receipt of a skill test/proficiency check result, an appealable decision about the test/check results may be requested in writing to the Belgian Civil Aviation Authority.

Any incorrect information could disqualify the applicant from taking any examination or being granted a personnel licence, certificate, rating, authorisation or attestation. Furthermore, in case of obtaining the pilot licence, rating or certificate by falsification of submitted documentary evidence, in spite of the penalties susceptible to be imposed on the pilot, the decision of acceptance will be the object of a decision of immediate withdrawal.

Your logbooks have to be duly filled in, please read the instructions for use included in your Part-FCL logbook or consult the corresponding Acceptable Means of compliance (AMC1 FCL.050). Instruction time must be certified in your logbook by the appropriately rated or authorised instructor from whom it was received. Assessment of competence, skill test and proficiency check must be certified in your logbook by the appropriately rated or authorised examiner from whom it was taken.

Application form

Extension of privileges of instructor certificates

First page

1. Application

to be completed by the applicant

I am applying for extension of privileges of the following instructor certificate:

FI Unrestricted CPL FI(FI) ME IR/SE IR/ME Night MPL
 Towing Aerobatic MP

TRI LIFUS In the A/C TRI(TRI) MPL
 SPO to MPO (TRI(SPA) and TRI(H)) SPH to MPH (TRI(H) only)
 Further type in same category (please specify type):

CRI SE ME Towing Aerobatic MP
 Further type or class (please specify type or class):

IRI SE ME MPL

SFI MPL SPO to MPO (SFI(SPA)) IR
 Further type in same category (please specify type):

MCCI MPL

Further type in same category (please specify type):

STI MPL

Further type in same category (please specify type):

2.1 Applicant details

to be completed by the applicant

Belgian licence number: BE.FCL..... A or H or As or S or B

2.2 Applicant details

to be completed by the applicant

Belgian national register of natural persons number:

Title: Name: First name(s):

Date of birth (dd/mm/yyyy): Nationality:

Town of birth: Country of birth:

Permanent address:

Town/country: Postcode:

Telephone: Alternative telephone number:

E-mail:

Supporting documentation required with the application:

Copy of your current licence (double-sided)

3. Address for correspondence (if different from above)

to be completed by the applicant

Postal address:

Town/country: Postcode:

Flight Instructor – Aeroplane / Helicopter

Flight experience prerequisites		to be completed by the applicant				
Unrestricted	FI(A)	Flight time as instructor under supervision:	FI(H)	Flight time as instructor under supervision:		
		Supervised solo flights:		Supervised solo exercises:		
CPL	Flight time on the relevant aircraft category:		Flight time as instructor on the relevant aircraft category:			
FI(FI)	Flight time as instructor on the relevant aircraft category:					
ME	FI(A) FI(H)	Flight time on the relevant aircraft category:	FI(A)	Flight time as PIC on relevant type or class applied for:	FI(H)	Flight time as PIC on single-pilot multi-engine helicopters:
Night	Total take-offs, approaches and landings at night (in the aircraft of the same type or class or an FFS representing that type or class) in the 90 days preceding the present application:					
IR	Flight time in IFR on aircraft:		Instrument ground time:			
MPL	Flight time on the aeroplane category:		Flight time as instructor on the aeroplane category:		Flight time in multi-crew operations:	

Flight instructor additional training to be completed by the ATO having conducted the training

I certify that (applicant)

has satisfactorily completed a training in accordance with Part-FCL for *(Please detail the training hereunder)*

IR instruction (IRI training course) ME aeroplane class or type (CRI training course)

ME helicopter type (TRI(H) training course) MPL instruction

Date course started: Date course completed:

Approved training organisation (ATO):

ATO approval N°

Competent authority issuing approval:

Name of person having the rights to engage the responsibility of the ATO:

Signature: Date:

Supporting documentation required with the application: Copy of Part-ORA ATO approval certificate (if ATO is not approved by the Belgian CAA)

Confirmation of assessment of competence**to be completed by the examiner**

I certify that (applicant)

has satisfactorily completed an assessment of competence for extension of instruction privileges

 for one multi-engine class or type for IR for FI(FI),

on (date): Aircraft type and registration:

I further certify that I have verified that the applicant complies with all the qualification, training and experience requirements for the grant of the extension of the certificate.

Name of examiner:

Examiner N°

Authorising competent authority:

Signature (examiner): Date:

Supporting documentation required with the application:

Copy of Part-FCL examiner's approval certificate (if examiner is not holding a Belgian licence)

Confirmation of instruction session under supervision**to be completed by the instructor**

I certify that (applicant)

has satisfactorily demonstrated the ability to instruct for the

 Night Towing Aerobatic

on (date): Aircraft type and registration:

Name of instructor:

Instructor N°

Authorising competent authority:

Signature (instructor): Date:

Supporting documentation required with the application:

Copy of Part-FCL instructor's licence (if instructor is not holding a Belgian licence)

Type Rating Instructor – Aeroplane / Helicopter

Flight experience and prerequisites		to be completed by the applicant	
TRI(TRI)	Instruction experience as TRI:		
Extension to further type	TRI(A) Sectors on the applicable type within the last 12 months preceding the application	A/C:	TRI(H) Hours on the applicable type within the last 12 months preceding the application
		FFS:	A/C:
SPO to MPO (TRI(H))	Flight time in multi-pilot operations on the type:		
SPO to MPO (TRI(SPA))	Type(s) on which the privileges are sought:		
MPL	Flight time in multi-crew operations:		

Type Rating Instructor additional training	to be completed by the ATO having conducted the training
I certify that (applicant) has satisfactorily completed a training in accordance with Part-FCL for <i>(Please detail the training hereunder)</i> <input type="checkbox"/> extension to further type in same aircraft category: (please specify type) <input type="checkbox"/> LIFUS instruction <input type="checkbox"/> Landing Training in the aircraft <input type="checkbox"/> Recency Flight training <input type="checkbox"/> MPL instruction Date course started: Date course completed: Approved training organisation (ATO): ATO approval N° Competent authority issuing approval: Name of person having the rights to engage the responsibility of the ATO: Signature: Date:	
Supporting documentation required with the application: Copy of Part-ORA ATO approval certificate (if ATO is not approved by the Belgian CAA)	

Confirmation of assessment of competence	to be completed by the examiner
I certify that (applicant) has satisfactorily completed an assessment of competence for extension of instruction privileges <input type="checkbox"/> to a further type in same aircraft category (please specify type): <input type="checkbox"/> from FFS only to instruction in the aircraft <input type="checkbox"/> from SPH to MPH, on (date): Aircraft registration: or FSTD identification number: I further certify that I have verified that the applicant complies with all the qualification, training and experience requirements for the grant of the extension of the certificate. Name of examiner: Examiner N° Authorising competent authority: Signature (examiner): Date:	
Supporting documentation required with the application: Copy of Part-FCL examiner's approval certificate (if examiner is not holding a Belgian licence)	

Class Rating Instructor**Flight experience prerequisites****to be completed by the applicant**

Extension to further type or class	Flight time within the last 12 months as PIC on relevant type or class applied for:	
SE	Flight time on the relevant aircraft category:	Flight time as PIC on relevant type or class applied for:
ME	Flight time on the relevant aircraft category:	Flight time as PIC on relevant type or class applied for:

Class rating instructor additional training**to be completed by the ATO having conducted the training**

I certify that (applicant)
 has satisfactorily completed a training in accordance with Part-FCL for *(Please detail the training hereunder)*
 SE instruction ME instruction
 Date course started: Date course completed:
 Approved training organisation (ATO): ATO approval N°
 Authorising competent authority:
 Name of person having the rights to engage the responsibility of the ATO:
 Signature: Date:

Supporting documentation required with the application: Copy of Part-ORA ATO approval certificate (if ATO is not approved by the Belgian CAA)

Confirmation of assessment of competence**to be completed by the examiner**

I certify that (applicant)
 has satisfactorily completed an assessment of competence for extension of instruction privileges
 for one single-engine class or type for one multi-engine class or type,
 on (date): Aircraft type and registration:
 I further certify that I have verified that the applicant complies with all the qualification, training and experience requirements for the grant of the extension of the certificate.
 Name of examiner:
 Examiner N°
 Authorising competent authority:
 Signature (examiner): Date:

Supporting documentation required with the application:
 Copy of Part-FCL examiner's approval certificate (if examiner is not holding a Belgian licence)

Confirmation of instruction session under supervision**to be completed by the instructor**

I certify that (applicant)
 has satisfactorily demonstrated the ability to instruct for the
 Towing Aerobatic rating further class or type (please specify type or class):
 on (date): Aircraft type and registration:
 Name of instructor: Instructor N°
 Authorising competent authority:
 Signature (instructor): Date:

Supporting documentation required with the application:
 Copy of Part-FCL instructor's licence (if instructor is not holding a Belgian licence)

Instrument Rating Instructor – Aeroplane / Helicopter

Flight experience prerequisites		to be completed by the applicant
SE	Flight time on the relevant aircraft category:	Flight time as PIC on relevant type or class applied for:
ME	Flight time on the relevant aircraft category:	Flight time as PIC on relevant type or class applied for:
MPL	Flight time in multi-crew operations:	

Instrument rating instructor additional training	to be completed by the ATO having conducted the training
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I certify that (applicant)
 has satisfactorily completed a training in accordance with Part-FCL for *(Please detail the training hereunder)*

ME aeroplane class or type (CRI training course) ME helicopter type (TRI(H) training course)

MPL instruction

Date course started: Date course completed:

Approved training organisation (ATO): ATO approval N°

Competent authority issuing approval:

Name of person having the rights to engage the responsibility of the ATO:

Signature: Date:

Supporting documentation required with the application: Copy of Part-ORA ATO approval certificate (if ATO is not approved by the Belgian CAA)

Confirmation of assessment of competence	to be completed by the examiner
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I certify that (applicant)
 has satisfactorily completed an assessment of competence for extension of instruction privileges

for one single-engine class or type, or
 for one multi-engine class or type,

on (date): Aircraft type and registration:

I further certify that I have verified that the applicant complies with all the qualification, training and experience requirements for the grant of the extension of the certificate.

Name of examiner: Examiner N°

Authorising competent authority:

Signature (examiner): Date:

Supporting documentation required with the application: Copy of Part-FCL examiner's approval certificate (if examiner is not holding a Belgian licence)

Synthetic Flight Instructor – Aeroplane / Helicopter

Flight experience and prerequisites		to be completed by the applicant	
Extension to further type	SFI(A)	Route sectors or LOFT on the applicable type, as a pilot or as an observer within the last 12 months preceding the application:	<div style="background-color: #D9E1F2; padding: 2px;">Hours of flight time on the flight deck of the applicable type, as a pilot or as an observer within the last 12 months preceding the application:</div> <div style="background-color: #D9E1F2; padding: 2px;">Flight time on helicopters:</div> <div style="background-color: #D9E1F2; padding: 2px;">Flight time on multi-pilot helicopters:</div> <div style="background-color: #D9E1F2; padding: 2px;">Flight time as PIC on single-pilot multi-engine helicopters:</div>
MPL	Total flight time in multi-crew operations:		

Synthetic Flight Instructor additional training	to be completed by the ATO having conducted the training
<p>I certify that (applicant)</p> <p>has satisfactorily completed a training in accordance with Part-FCL for <i>(Please detail the training hereunder)</i></p> <p><input type="checkbox"/> extension to further type in same aircraft category: (please specify type)</p> <p><input type="checkbox"/> MPL instruction <input type="checkbox"/> IR instruction (IRI training course)</p> <p>Date course started: Date course completed:</p> <p>Approved training organisation (ATO): ATO approval N°</p> <p>Competent authority issuing approval:</p> <p>Name of person having the rights to engage the responsibility of the ATO:</p> <p>Signature: Date:</p>	
Supporting documentation required with the application: Copy of Part-ORA ATO approval certificate (if ATO is not approved by the Belgian CAA)	

Confirmation of assessment of competence	to be completed by the examiner
<p>I certify that (applicant)</p> <p>has satisfactorily completed an assessment of competence for extension of instruction privileges</p> <p><input type="checkbox"/> to a further type in same aircraft category (please specify type):</p> <p><input type="checkbox"/> for IR,</p> <p>on (date):</p> <p>FSTD identification number:</p> <p>I further certify that I have verified that the applicant complies with all the qualification, training and experience requirements for the grant of the extension of the certificate.</p> <p>Name of examiner: Examiner N°</p> <p>Authorising competent authority:</p> <p>Signature (examiner): Date:</p>	
Supporting documentation required with the application: Copy of Part-FCL examiner's approval certificate (if examiner is not holding a Belgian licence)	

Multi-Crew Cooperation Instructor

Flight experience and prerequisites

to be completed by the applicant

MPL

Flight time in multi-crew operations:

Multi-Crew Cooperation Instructor additional training

to be completed by the ATO having conducted the training

I certify that (applicant)

has satisfactorily completed a training in accordance with Part-FCL for *(Please detail the training hereunder)*

extension to further type of FSTD: (please specify type)

MPL instruction

Date course started: Date course completed:

Approved training organisation (ATO): ATO approval N°

Competent authority issuing approval:

Name of person having the rights to engage the responsibility of the ATO:

Signature: Date:

Supporting documentation required with the application: Copy of Part-ORA ATO approval certificate (if ATO is not approved by the Belgian CAA)

Synthetic Training Instructor**Flight experience and prerequisites** to be completed by the applicant

MPL	Flight time in multi-crew operations:
Extension to further type	Date of proficiency check for the specific aircraft type rating on an FFS of the applicable type, within the 12 months preceding the application:

Synthetic Training Instructor additional training to be completed by the ATO having conducted the training

I certify that (applicant)
has satisfactorily completed a training in accordance with Part-FCL for *(Please detail the training hereunder)*
 extension to further type: (please specify type)
 MPL instruction

Date course started: Date course completed:

Approved training organisation (ATO): ATO approval N°

Competent authority issuing approval:

Name of person having the rights to engage the responsibility of the ATO:

Signature: Date:

Supporting documentation required with the application: Copy of Part-ORA ATO approval certificate (if ATO is not approved by the Belgian CAA)

Confirmation of instruction session under supervision to be completed by the instructor

I certify that (applicant)
has satisfactorily completed an assessment of competence for extension of instruction privileges to a further type in same aircraft category (please specify type):
on (date):

FSTD identification number:

Name of instructor: Instructor N°

Authorising competent authority:

Signature (instructor): Date:

Supporting documentation required with the application: Copy of Part-FCL instructor's licence (if instructor is not holding a Belgian licence)

Declaration of applicant

to be completed by the applicant

I declare that the information provided by me on this form is correct.

I have fully reviewed all applicable guidance material and have submitted all of the necessary paperwork for my application to be considered.

I wish to pick up my licence from the BCAA during the opening hours.

I wish that BCAA sends my licence to my postal address. (this is not possible by a delivery service; by regular mail ONLY).

Signature (applicant): Date: