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This page has not to be sent to the Belgian CAA.**

Record of versions

Version number	Date of revision	Topics
1.0	08/12/2020	Form in accordance with IR (EU) 2020/357

When to use this report?

- a. In case of reporting for:
the issue of a balloon pilot licence (BPL), report the completion of a proficiency check for BPL – recency, report the issue or the recency of the commercial operation rating, the extension of to another class.
- b. In case of reporting an assessment of competence for a flight instructor certificate FI(B).

Which sections to fill in?

Section 1 – Details of the applicant – has to be filled in systematically.

- The details concerning the applicant are self-explanatory. The signature of the applicant is required.
- BCAA skill test number: the number you receive after registering the test on https://www.mobilit.fgov.be/applications/Internet/EasyWebForms.nsf/BCAA_SkillTest.xsp.

Section 2 – Details of the test – has to be filled in systematically.

- Checklist Select the type of test undergone.

Section 3a – Result of the skill test – has to be filled in case of skill-test or proficiency check.

- Fill in the date of the test, choose the class and/or the group of balloon and the balloon registration.
- Describe the route flown with sites used and times flown.
- Give details concerning the test or check (at the examiner's discretion).
- Tick the result of the test.
- Reasons, in a case of failure or partial pass, are mandatory.

Section 3b – Result of the assessment of competence – has to be in case of Assessment of competence

- Fill in the date of the test and the balloon registration.
- Tick the result of the two parts of the assessment (theoretical and flight examinations).
- Reasons, in a case of failure, are mandatory.
- After a fail the examiner may recommend further training; tick the appropriate.

Section 4 – Declaration of the FE(B)

- Fill in your examiner's details.

Supporting documentation

1. Detailed report of skill test or proficiency check or assessment of competence
2. Copy of the examiner's licence (if examiner is not approved by the Belgian CAA)
3. Copy of the examiner's certificate (if examiner is not approved by the Belgian CAA)
4. Copy of the examiner's medical certificate (if examiner is not approved by the Belgian CAA)

Skill test, proficiency check and AoC for Balloons
Report form

Date of reception:

1 Details of the applicant		2 Details of the test	
Applicant's last name(s):		Skill test BPL: <input type="checkbox"/>	Recency BPL: <input type="checkbox"/>
Applicant's first name(s):		Commercial operation rating:	
Signature of applicant:		First issue: <input type="checkbox"/>	Recency: <input type="checkbox"/>
Licence number*:	BE.BFCL.	Class extension:	
BCAA skill test number:		<input type="checkbox"/> Hot-air balloons / Groups: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
		<input type="checkbox"/> Gas balloons <input type="checkbox"/> Hot-air airships	
		AoC: <input type="checkbox"/>	

3a Result of the skill test/proficiency check			
<input type="checkbox"/> Hot-air balloons / Groups: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> Gas balloons <input type="checkbox"/> Hot-air airships		Registration:	
Take-off site	Take-off time	Landing time	Flight time
Total flight time:			

Skill test/proficiency check/AoC details (including information on oral theoretical knowledge examination, where applicable):

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Pass **Fail** **Partial pass**

Reasons and details in case of fail or partial pass/other remarks as necessary:

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3b Result of the assessment of competence			
Date:		Registration:	
Oral theoretical knowledge examination:	Pass <input type="checkbox"/>	Practical part:	Pass <input type="checkbox"/>
	Fail <input type="checkbox"/>		Fail <input type="checkbox"/>
	Partial pass <input type="checkbox"/>		Partial pass <input type="checkbox"/>
Reasons and details in case of fail or partial pass/other remarks as necessary:.....			
In case of fail: (tick as applicable)	<input type="checkbox"/> <i>I recommend further ground training before retest.</i> <input type="checkbox"/> <i>I recommend further flight training with an FI(B) before retest.</i> <input type="checkbox"/> <i>I do not consider further flight or theoretical instruction necessary before retest.</i>		
4 Declaration of the FE(B)			
I, the undersigning examiner: - I have received information from the applicant regarding their experience and instruction, and found that experience and instruction comply with the applicable requirements of Annex III (Part-BFCL) to Regulation (EU) 2018/395; - confirm that all the required manoeuvres and exercises have been completed, unless specified otherwise above in the case of fail; and - where applicable, have reviewed and applied the national procedures and requirements of the applicant's competent authority which is different from the competent authority that issued my examiner certificate.			
Location:		Date:	
Examiner's certificate number*:		Examiner's BPL number:	
Signature of examiner:		Name(s) in capital letters:	

* if different of the Examiner's BPL number