

## ***ATP integrated course: extension of the duration of the course***

*This notice is for information only. It can be used as guidance and/or Awareness.*

### Applicability:

Licensing	Applicants for integrated ATP
Medical	Not applicable
Training organisation	ATO
FSTD	Not applicable

### Aircraft Category:

Airplane <input checked="" type="checkbox"/>	Helicopter <input checked="" type="checkbox"/>	Sailplane <input type="checkbox"/>	Balloon <input type="checkbox"/>	Airship <input type="checkbox"/>
Microlight <input type="checkbox"/>	Paramotor <input type="checkbox"/>	RPAS <input type="checkbox"/>		

### 1. Introduction

The duration of the ATP integrated courses should last between 12 and 36 months. It may happen that this period must be extended further than the 36 months maximum in specific cases, in particular when additional instruction has to be given to a student. This notice provides guidance on how to manage the extension of the duration of the course.

### 2. Guidance and/or Awareness

The duration of the course is specified in AMC1 to appendix 3. The same AMC foresees the possibility to extend the duration. It is clear that some circumstances depending or not on the student may lead to the need to extend the duration, but it is unclear how the ATO may extend this period of time.

For this extension to be acceptable and traceable, it has to be documented by the ATO. The ATO should justify the extension, giving the reasons why the duration will be extended, and how much extra time will be added. This will be recorded and added to the student file.

As the extension may depend of unforeseen circumstances, there is no limit to the extra time that may be given. Nevertheless, the ATO should limit the supplementary time to a reasonable extend.

If the circumstances depend of the student's behaviour, the ATO should not give extra time. The ATO should remind the student that his/her availability for the training is essential and, eventually, assess the student's motivation for the course, that may lead to stop the training.

In the particular case where the student has learning difficulties and may not be able to complete the integrated training, the ATO should closely follow the student and, if necessary, stop the training. The goal here is to extend the training period only with remedial sessions beneficial to the student and allowing him to progress. Carelessly extending the duration of training does not guarantee success.

Some examples of acceptable reasons:

- Student having failed an internal test (progress test or theoretical test)
- Student having failed theoretical examination
- Student having failed a skill test
- Student was sick
- Unavailable aircraft (unforeseen maintenance, accident)
- Meteorological conditions
- Extraordinary circumstances (COVID-19 pandemic)

### **3. Entry into force and cancellation**

This note is applicable immediately until it is repealed.

### **4. Reference in legislation**

- a. FCL.315 CPL — Training course
- b. FCL.515 ATPL — Training course and theoretical knowledge examinations
- c. FCL Appendix 3 – Training courses for the issue of a CPL and a ATPL
- d. AMC1 to Appendix 3

### **5. Questions**

All questions related to the publication of this document can be sent to : [bcaa.ato@mobilit.fgov.be](mailto:bcaa.ato@mobilit.fgov.be)

For

Philippe D'homme, Director Licensing Directorate

Laurent Vandescuren

Head of Licensing department

FPS Mobility and transport/ Belgian Civil Aviation Authority