

Information sheet for candidates taking the BCAA theoretical exams

1. General provisions

Please observe the following rules regarding the corona measures.

- Wearing a face mask is mandatory. You are only allowed to take it off, as soon as you are sitting in front of your PC in the exam room. A face mask is to be worn whenever leaving the exam room, in particular when you want to go to the toilet.
- You must follow the signage on the ground.

2. Exam procedures

- Your mobile phone must be switched off and stored during the entire exam.
- You must put away your personal belongings under your table.
- During the exam you may only use writing materials, a pair of compasses, a protractor, a ruler and a mechanical navigation slide rule.
We put at your disposal:
 - the necessary annexes
 - scrap paper
 - a calculator Casio fx 82-MS
- If you should need additional scrap paper during the exam, please raise your hand.
- You must not walk around in the exam room.
- You are not allowed to communicate with other candidates in the exam room.
- Should you have a question, then raise your hand.
- You may drink in between, but eating in the exam room is prohibited.
- Visits to the toilet are only allowed after finishing a subject and before starting a new one.
- During lunch break you must leave the exam room.

3. After the exam

- After finishing your exam, please stay seated and raise your hand.
- Put away your personal belongings.
- Leave all annexes, scrap paper and the calculator on the table.
- The supervisor will hand over your exam result.
- Leave the room in silence, take the elevator down to the ground floor and exit the building.

WARNING!

Failure to comply with these rules results in the nullity of the exam and a 12-month ban on taking any other exam.