**application form for lease agreement**

This application form must be in possession of the Belgian CAA at least X days before the intended date of beginning of the planned operations

X=21 in case of a wet lease-in with a Community operator

X=60 in case of a wet lease-in with a third country operator

X=60 in case of a dry lease

**A1 Contact details :**

|  |  |  |
| --- | --- | --- |
|  | **Lessor** | **Lessee** |
| **Operator official name** |  |  |
| **Contact** |  |  |
| **Address (registered office)** |  |  |
| **Post code and Town** |  |  |
| **Country** |  |  |
| **Telephone number** |  |  |
| **Telefax number** |  |  |
| **E-mail** |  |  |

**A2 Type of leasing requested :**

|  |  |  |  |
| --- | --- | --- | --- |
| **Wet lease-in**  **Short notice: Y**  **or N** |  | **Wet lease-out[[1]](#footnote-1)** |  |
| **Dry lease-in** |  | **Dry lease-out** |  |

**With a :**

|  |  |  |  |
| --- | --- | --- | --- |
| **Community Operator** |  | **Third Country Operator** |  |

**Duration :**

|  |  |  |  |
| --- | --- | --- | --- |
| **Start date** |  | **End date** |  |

**A3**

|  |  |
| --- | --- |
| **Type of operations** |  |
| **Area of operations** |  |
| **Flight programme**  **Date/ departure/ hour/ arrival/ hour** | Details to be provided in an annex |

**A4 Aircraft :**

|  |  |
| --- | --- |
| **Number of A/C**  **(substitutes not included)** |  |
| **A/C type** |  |
| **Serial Number(s)** |  |
| **Registration(s)** |  |
| **MTOM [kg]**  **Of each A/C** |  |
| **Substitute(s)** |  |

To be expanded if more than one type of A/C is to be leased

**A5 Any lease:**

|  |  |
| --- | --- |
| **Name of the foreign authority** |  |
| **Person of contact** |  |
| **Address** |  |
| **Post code and Town** |  |
| **Country** |  |
| **Telephone number** |  |
| **E-mail** |  |

**A6 *Lessee conviction about the lessor’s safety and liability standard :*** *(Evidences on which the lessee base his conviction that the lessor’s safety and liability standards are equivalent to one’s own)*

🞏 yes 🞏 no : has the aircraft being inspected by the Lessee ?

🞏 yes 🞏 no : has the Lessor being satisfactory audited by the Lessee within previous two years ?

Others :

**A7\* *Reason for a replacement A/C:*** *(Evidences showing that the conditions “ immediate, urgent and unforeseen need ” are met)*

(ex : acft AOG, date of occurrence, no spare aircraft, passengers stranded abroad …   
refer to : ASR, Tech. log, …)

\* to be completed only in case of wet lease-in at short notice

**B1 Documents to be submitted to the BCAA :**

|  |  |  |
| --- | --- | --- |
|  | **Annexed (Y/N)** | **Remarks** |
| **A/C lease agreement (dated and signed)** (all cases A to F) |  |  |
|  |  |  |
| **Application form for AOC variation request (form 1119)** (D) & (E) |  |  |
| **Motivation letter** (B) |  |  |
| **Operating license** (A) [ & (B) where distinct from AOC] |  |  |
| **TCO License** (B) |  |  |
| **AOC and operations specification including area of operations** (A) , (B, (F) |  |  |
| **Lessor’s Authority approval** (B) |  |  |
| **Mandatory requirements from Lessee’s Authority** (C) |  |  |
|  |  |  |
| **Audits and inspections reports** (B)  See also “AMC1 ORO.AOC.110(c) Leasing agreement” |  |  |
| **Noise Certificate or equivalent** (B) & (D) |  |  |
| **Radio Licence** (D) |  |  |
| **Maintenance Program Approval** (D) |  |  |
| **Line maintenance contract** (D) |  |  |
| **Base maintenance contract** (D) |  |  |
| **Air Operations Part IDE compliance checklist**  (B) & (D) |  |  |
| **A/C equipped for intended specific operation (RVSM, CAT II/III, etc)** (D) |  |  |
| **AD Status** (D) |  |  |
| **Certificate of insurance** (A), (B),(D), (F) |  |  |
| **Certificate of airworthiness** (A), (B) , (D), (F) |  |  |
| **Airworthiness Review Certificate** (A), (B) ,(D), (F) |  |  |
| **Name and address of the registered owner** (A), (B), (D) |  |  |
| **Certificate of registration** (A), (B) , (D), (F) |  |  |
| **Part 145 approval** (D), (F) |  |  |
| **Part M section A subpart G approval** (D) |  |  |

(A) In case of wet lease-in with a Community operator

(B) In case of wet lease-in with a Third Country operator

(C) In case of wet-lease-out

(D) In case of dry lease-in

(E) In case of dry-lease-out

(F) In case of wet-lease-in at short notice

STATEMENT (applicable in case of lease-in)

The parties to the lease agreement fully understand their respective responsibilities under the applicable regulations.

|  |  |
| --- | --- |
| Date of signature : (dd/mm/yyyy) | Name & Signature of Accountable Manager/ representative of the Belgian operator |
| Number of attached annexes : |  |

1. In case of wet lease out, this form shall be used to notify the BCAA [↑](#footnote-ref-1)