

**This page is not part of the report and is for your information only.  
This page has not to be sent to the Belgian CAA.**

Record of versions

Version number	Date of revision	Topics
0.1	03/04/2014	Initial version
1.0	21/04/2014	Details of the assessment and corresponding explanations revised

**When to use this report?**

- In case of reporting an assessment of competence for the initial issuance of an examiner certificate.
- In case of reporting an assessment of competence for the revalidation or renewal of an examiner certificate.

**Which sections to fill in?**

**Section 1 – Details of the applicant of examiner certificate – has to be filled in systematically.**

- The details concerning the applicant are self-explanatory. The signature of the applicant is required.
- BCAA skill test number: the number you receive after registering the test on  
[https://www.mobiliteit.fgov.be/applications/Internet/EasyWebForms.nsf/BCAA\\_SkillTest.xsp](https://www.mobiliteit.fgov.be/applications/Internet/EasyWebForms.nsf/BCAA_SkillTest.xsp).

**Section 2 – Details of the assessment – has to be filled in systematically.**

- Aircraft - Tick the appropriate type certification data of the aircraft used during the assessment.
- Class or type - Fill in the class or type of the aircraft used during the assessment.
- Operations - Tick in which type of operations the assessment has been performed: single-pilot, multi-pilot or both.
- Kind of flight - Fill in the kind of test (skill test, proficiency check or assessment of competence) and the name and first name of the person to whom the test is given by the applicant of examiner certificate.
- Select the certificate which the assessment is taken for and tick “Initial”, “Revalidation” or “Renewal” as appropriate.

**Section 3 – Result of the assessment of competence – has to be filled in systematically.**

- Give details concerning the assessment.
- Comments, in a case of failure, are mandatory.
- Fill in the recommendation; delete as appropriate.
- Fill in the location and date of the test
- Fill in your inspector / senior examiner’s details.

**Section 4 – Comments – at the Inspector / Senior examiner discretion.**

- Leave comments concerning the assessment.

**Date of reception:**

**Examiner assessment of competence report form**

1 Details of the applicant of examiner certificate		2 Details of the assessment:	
Applicant's last name(s):		Aircraft:	SE-SP: A <input type="checkbox"/> H <input type="checkbox"/> ME-SP: A <input type="checkbox"/> H <input type="checkbox"/>
Applicant's first name(s):			SE-MP: A <input type="checkbox"/> H <input type="checkbox"/> ME-MP: A <input type="checkbox"/> H <input type="checkbox"/>
Signature of applicant:			Sailplane: <input type="checkbox"/> Balloon: <input type="checkbox"/>
Type of licence:		Class or type:	
Licence number:		Operations:	SP: <input type="checkbox"/> MP: <input type="checkbox"/>
State of licence issue:		Kind of flight:	
BCAA skill test number:		Certificate applied for:	FE: <input type="checkbox"/> TRE: <input type="checkbox"/> CRE: <input type="checkbox"/> IRE: <input type="checkbox"/> SFE: <input type="checkbox"/> FIE: <input type="checkbox"/> Initial: <input type="checkbox"/> Revalidation: <input type="checkbox"/> Renewal: <input type="checkbox"/>

3 Result of the assessment of competence				
	Satisfactory	Should improve	Unsatisfactory	Comments (use Section 4)
a Appearance and behaviour				Yes/No
b Conduct of the briefing				Yes/No
c Conduct of the oral examination				Yes/No
d Relevance of test/check items				Yes/No
e Relevance of test/Check scenario				Yes/No
f Conduct of the flight				Yes/No
g Assessment of the performance of the applicant				Yes/No
h Conduct of the de-briefing				Yes/No
i Completion of the administration: - report form - application form - licence - content				Yes/No
j Knowledge of - Belgian regulation - European regulation				Yes/No

On the basis of my observance, I recommend that .....  
may or may not\* be certificated as examiner. \* Delete as appropriate

Location:		Date:	
Inspector or Senior examiner's certificate number:		Type and number of licence:	
Signature of Inspector or Senior examiner:		Name(s) in capital letters:	

